

Plymouth Congregational Church
1900 Nicollet Avenue Minneapolis, MN 55403
phone 612.871.7400 fax 612.871.0014

PLYMOUTH CHURCH GALLERY COMMITTEE 2017 MEMBERS SHOW

Contact Information: Sarah Sterlacci
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Exhibiting member artists, please make note of the following:

- ❑ All artwork **must** be completely framed, ready for hanging and/or otherwise suitable for exhibition without additional preparation.
- ❑ Attach a card with the following information to the back of the artwork: artist's name, title of artwork, medium, size, value. Each artist may submit 2 pieces.
- ❑ Artwork is insured by the church after its safe arrival on the church premises and is not insured in transit. Please read the insurance form (see other side) and bring it with you when you drop off your work.
- ❑ Your exhibition is scheduled for: April 30 – June 7, 2017. Extended insurance dates (April 22 – June 10) to cover drop-off and pick-up times will be accommodated.
- ❑ Drop off for art is Saturday April 22, 9am – 12N, Sunday April 23, 9 – 10:30 am and Wednesday, April 26, 5 – 7pm. Please bring your work to the Gallery and **please bring your signed exhibition agreement with you.** If you need to make other arrangements, please contact Gregg Daubert at 612.968.2509 or gsdaubert@gmail.com.
- ❑ The Members Show reception is Sunday April 30, 2017, 11:30am – 12:30pm.
- ❑ Take down is scheduled for Saturday, June 10, 2017, 9am -12pm. Please plan to pick up your artwork in the Gallery then. If you need to make other arrangements, please contact Sarah or Gregg.
- ❑ Gallery Hours are M-F, 9am – 4:30pm

GALLERY COMMITTEE MISSION STATEMENT

Plymouth Church supports artistic expression as one of God's gifts. To this end, we have these goals as our mission:

- To exhibit quality art in a variety of styles and medium.
- To reflect and encourage a diversity of artists and content.
- To act as a bridge to the community at large.
- To be sensitive, respectful and aware of the congregation and others who use the gallery space, e.g. children, adults and all visitors.

EXHIBITION AGREEMENT

PLYMOUTH CONGREGATIONAL CHURCH
1900 Nicollet Avenue Minneapolis, Minnesota 55403

_____ will have an exhibit in the **Plymouth Church Members Art Show** in The Howard Conn Fine Arts Center from April 30 – June 7, 2017.

1. Each piece of work will be insured for up to \$4,000. The total for the entire exhibition will be up to \$56,000. Insurance is in force from date of drop off until the pick-up date and is not insured during transportation to and from the church.
2. On the day the work is brought into the church, a list of all works must be provided for the church office files. The list shall identify each piece of work by title and the value of each. This value is for insurance purposes and can be less than the purchase price. (If value and purchase price are not listed for each individual work, insurance may not be valid.)
3. If more than one artist is participating in the exhibition, each artist must sign a copy of the Exhibition Agreement and provide a list of works, including title, value, and purchase price for each work.
4. On the day the work is removed from the church, careful inventory must be made by the artist and any damages or losses reported immediately to the Exhibition Coordinator or the Church Business Administrator in order for damages to be considered by our insurance carrier.
5. All sales are between the artist and the buyer. A price list with information about how to contact the artist shall be provided for the Church Office by the artist.
6. Questions may be directed to the Exhibition Coordinator.

The above agreement is acceptable:

Artist's signature _____ Date: _____

Exhibition Coordinator : Sarah Sterlacci/Gregg Daubert
For the Fine Arts Board

One copy should be returned to the church. One copy should be retained by the artist.

Artist's name (please print) _____ Phone Number _____

Artist's address _____
