

# Staff

## Ministers:

**Carla J. Bailey**, *Senior Minister*. 612-871-7400, carlab@plymouth.org

**Beth A. Faeth**, *Transitional Minister for Congregational Care*. 612-977-1286, bethf@plymouth.org

**Paula Northwood**, *Minister for Spiritual Formation*. 612-977-1263, paulan@plymouth.org

**Jeffrey Sartain**, *Minister for Community Engagement*. 612-977-1274, jeffs@plymouth.org

## Office Personnel:

**Doug Freeman**, *Ministry Assistant for Programs*. 612-977-1279, dougf@plymouth.org. Responsible for database management, supporting Beth Faeth and Paula Northwood and general administrative duties. Please call Doug with any questions you may have about registration for adult programs and general office questions.

**Joy Hansen**, *Accounting Manager*. 612-977-1265, joyh@plymouth.org. Assistant to Operations Coordinator, responsible for financial reporting. Please call Joy with any questions you may have about financial statements, member contributions, online donations and submitting check requests.

**Allison Campbell Jensen**, *Director of Communication and Executive Assistant to the Senior Minister*. 612-977-1269, allisoncj@plymouth.org.

Assists the Senior Minister in scheduling meetings, setting up baptisms, implementing background checks and other tasks. Available for communications planning and advice, as requested by church leaders and members. Responsible for *Flame*, Friday e-blast, other email communications, preparing the bulletin and bulletin announcements, compiling the pulpit announcements, distributing board minutes (with Doug Freeman), other publications, website management and curation of Plymouth's social media channels: Facebook, Twitter, Pinterest and Instagram.

**Diane Merz**, *Operations Coordinator*. 612/977-1266; dianem@plymouth.org.

Oversight of internal and external operations and administration—finance, human resources, database, facilities, other business dealings. Liaison with Senior Minister on planning and priorities.

**Emily Venell**, *Ministry Assistant for Hospitality*. 612-977-1281, emilyv@plymouth.org.

Responsible for room and equipment reservations, coordination with custodians, new member classes, nominations process and coordinating volunteers for reception desk. Please call Emily with any questions you have about reserving space at the church or new member classes.

Please contact the person at the reception desk for information concerning events at the church: 612-871-7400, reception@plymouth.org

*Our office staff will try to answer any questions you may have; if we don't have an immediate answer, we'll get back to you as soon as possible.*

**Program Staff:**

**Philip Brunelle**, Organist-Choirmaster. 612-547-1450, philip@vocalessence.org

**Seth Patterson**, Director of Children and Youth Ministry. 612-977-1277, sethp@plymouth.org

**Larry Johnson**, Drop-In Coordinator. 612-977-1282, larryj@plymouth.org

**Public Safety:**

**Malcolm Williams**, Public Safety Manager. 612-490-3913 or #601, malcolmw@plymouth.org

**Custodians:**

**Bob Haas**, Housekeeping Manager

**Kathy Bahl, Tracy White and Stanley Wright**, Custodians

Primary phone: 612-490-3911 or #600

maintenance@plymouth.org